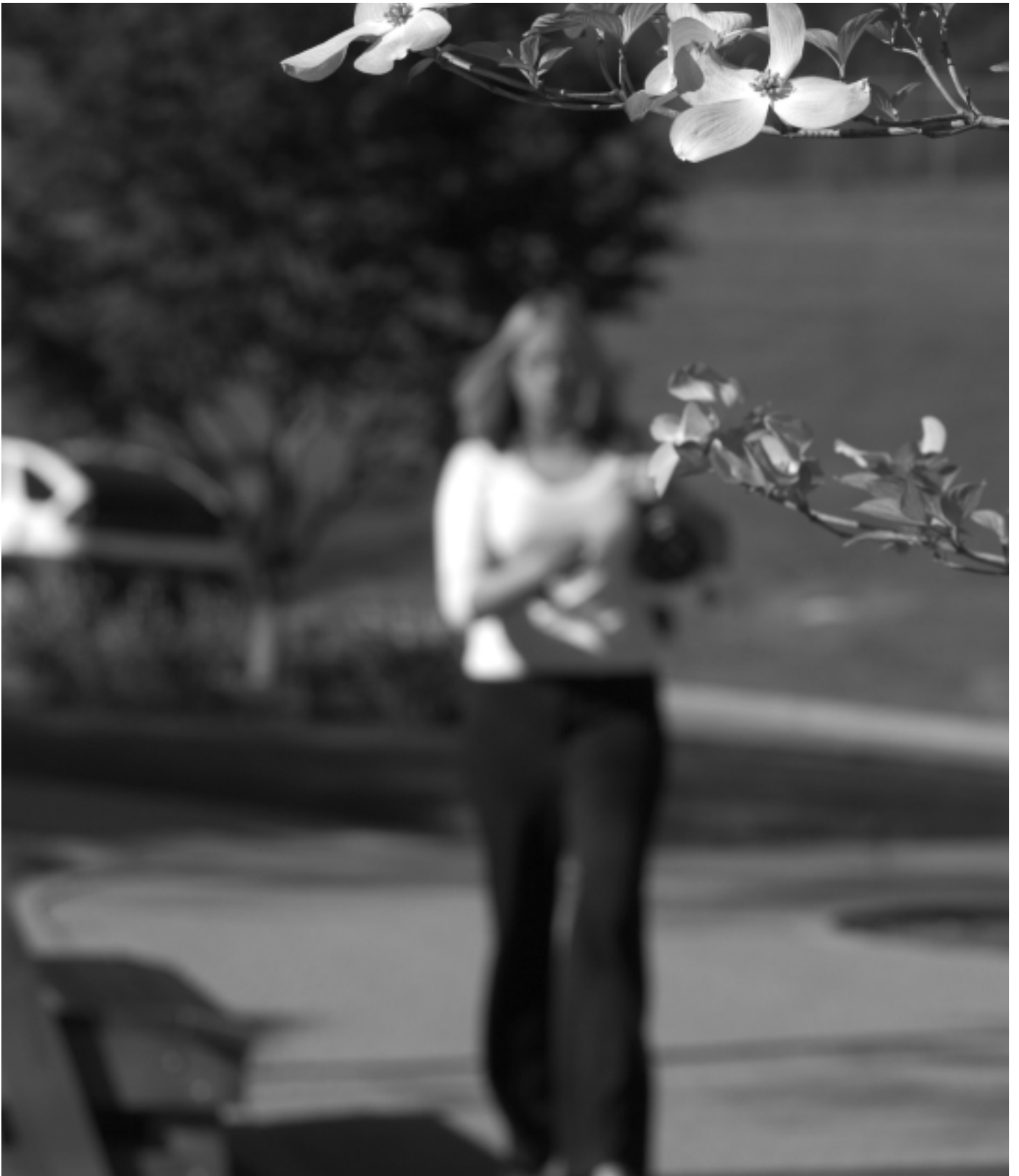


# Financial Information



## Explanation of Fees

### Application Fee

The student pays the application fee when first applying to the University.

### Audit Fee

The audit fee must be paid to audit a class in any division.

### Degree Certification

The degree certification fee covers the cost of the graduation ceremony, diplomas, caps and gowns, etc. This fee is charged whether or not the ceremony is attended.

### Science Lab Fee

A science lab fee is associated with any course that has a corresponding lab. The fee pays for additional supplies needed in the lab.

### Technology Fee

The technology fee covers the cost of upgrading technology on campus. This is a semester charge for day students.

### Adult/Graduate/Summer Technology Fee

The adult/graduate/summer technology fee covers the cost of upgrading technology on campus. This is a semester charge for graduate and adult students and summer students.

### Nursing Fee

The nursing fee is charged every semester to all nursing students from their sophomore semester until they graduate. This fee covers the additional expense of the nursing program.

### Clinical Science Fee

Any student majoring in any health majors other than nursing must pay a clinical science fee every semester from their sophomore semester until they graduate. This fee covers the additional expense of the health majors.

### DPT Science Lab Fee

This lab fee is charged every term except the last term to students enrolled in the Doctor of Physical Therapy program in order to cover the cost of needed lab supplies.

### BOLD Materials Fee

This materials fee is charged in the first semester of the BOLD program to cover the cost of all printed modules, handouts and copyright fees.

### Professional Writing Fee

This fee is associated with certain professional writing courses to cover additional expenses of the class.

### Faculty Assessment

This fee is assessed when the faculty gives credit for life experience or professional technical training.

### Challenge Tests

This fee is assessed to test out of a nursing course.

### CLEP Fee

This fee is assessed per course taken.

### Over-Hours Charge

This charge is assessed when taking more than 18 credit hours per semester.

### Parking Permit

A parking permit fee for registering a car on campus is assessed annually.

### I.D. Card

A fee is assessed to replace a WJU identification card.

### New Student Fee

The new student fee is a one time fee charged to full-time day students to cover the cost of placement evaluation, setting up a file, etc.

### Adult New Student Fee

The adult new student fee is a one time fee charged to adult and graduate students for setting up files.

### Off-Campus Fee

Any student taking classes at a location other than the main campus must pay this service charge every semester.

### Late Registration Fee

This is a fee for late registration/confirmation.

### Student Activity Fee

This fee funds student activities through student government allocations. Student participation in activities is either free or in some cases at a very minimal cost.

### Health Fee

To assist with providing student health center services and keep cost to a minimum.

### Student Recreation Fee

This fee is dedicated to the maintenance, repair and replacement of student recreational facilities and equipment. It is applied to all full-time undergraduate day students.



## Tuition, Room & Room Damage Deposits

Each entering student, upon notice of acceptance, and each enrolled student are required to make the following deposits, where applicable, as an advanced payment. A \$100 deposit is for tuition for the semester. In addition to the tuition deposit, if the student is a residential student, a \$50 deposit is required as a room reservation and a \$50 deposit is required for the room damages that may occur. These deposits are refundable until May 1 of the year. Students may request in writing a refund of damage deposit after the spring semester is completed, if applicable.

The tuition and room reservation deposits are applied to the fall bill. The room damage deposit is used to cover damages throughout the year and any remaining balance will be applied to the student's account after all charges have been applied.

## Classes for High School Students

Wheeling Jesuit University will accept high school juniors and seniors on a special student basis at the special rate to be determined by the Board of Directors. Course enrollments, however, are limited to the number of places available in the course, and at a maximum of six credit hours per semester at this special rate. Upon successful completion of a course, the student earns regular college credit, applicable in a degree program at the University (provided the student is accepted by the University as a degree student) or used for transfer to another institution. In some cases, the high school student may be able to use the credit to fulfill a high school requirement, as well as have it recorded on a Wheeling Jesuit University transcript.

## Payments

**All fees are due and payable by Aug. 1 for the fall semester and Dec. 31 for the spring semester. Summer school classes are to be paid in full by the first day of class. Until payment is made or an externally administered deferred payment plan is accepted, registration will be incomplete and the student may not attend classes, or have access to residence hall or meal plans.**

The **only** alternative to payment in full is through a contract with an external payment plan endorsed by the University. Information regarding an external plan is included in admissions material or can be obtained from the Business Office.

Wheeling Jesuit University will not issue transcripts and reserves the right to withhold diplomas, statements of honorable dismissals, etc. for students whose accounts indicate an outstanding balance.

Accounts not paid in full by the required due dates may be assessed a monthly finance charge of one and one quarter percent on the unpaid past due charges. The finance charge will not be assessed against those accounts which have contracted for an externally deferred payment plan. During the period of registration (usually one month), interest for current semester charges will be suspended so that all the necessary paperwork relating to loans, federal grant programs, etc., can be processed.



Student financial aid cannot be credited to a student's account until the University's Financial Aid Office has certified aid and the student has completed all paper work, promissory notes and the entrance interview.

Students are responsible for all attorney's fees and other reasonable collection costs and charges necessary for the collection of any amount not paid when due.

## Housing Contracts

A \$100 housing deposit (\$50 room reservation and \$50 room damage deposit) must be paid prior to spring registration to reserve a residence hall room for the following fall semester. This deposit will be refunded only after a written request is received by the Campus Life Office and Business Office prior to May 1st.

Anyone choosing to live off campus after August 1st without notifying the Housing and Residence Life Office will be assessed the room portion of the bill for the fall semester. Students residing on campus who wish to live off campus for the second semester must notify the Housing and Residence Life Office in writing by November 1st to avoid being assessed the room portion of the bill for the spring semester.



## Refunds

### Tuition

No refund of tuition is made after the fifth week of a semester. For students who withdraw from school, the date of formal withdrawal is the date the form is received by the Registrar. This date determines the refund.

No tuition adjustment on over-hour charges after drop/add. If a student changes his/her schedule going from full to part-time, no tuition adjustment will be made after drop/add.

### Refund Schedule

The University follows the Title IV federal aid refund policy. Student tuition account refunds will be based on a weekly percentage using the table below:

Before one week completed	–	100 percent
Before two completed weeks	–	80 percent
Before three completed weeks	–	80 percent
Before four completed weeks	–	73 percent
Before five completed weeks	–	67 percent

The above refund applies to withdrawals from school, not withdrawals from individual courses.

Request for withdrawal must be obtained from the Registrar's Office. Neither verbal communication nor failure to appear in class will be considered official notification of withdrawal. Refunds will be granted only to those students who have followed the procedural policy of completing the proper forms.

For students receiving Title IV federal aid, a return of Title IV funds policy will be applied for students who withdraw. Information concerning the return of financial aid is available from the Financial Aid Office.

### Meals

A resident student who withdraws will be charged for meals up through the end of the week of withdrawal. The remainder is refunded. This refund policy applies to voluntary and involuntary withdrawals.

### Fees

All fees are generally non-refundable.

### Additional

1. Meal plans will not be changed after the second Monday following the beginning of classes. Specific dates will be printed on the top of meal plan change forms each and every semester. These dates and the relevant forms can be picked up from the Housing and Residence Life Office in Swint Hall 201.
2. Single rooms in the residence halls are only available when space permits. Single rooms will be offered on the basis of academic credit only after a two week housing freeze which happens at the beginning of each and every semester. Single rooms have an additional fee to be determined by the Board of Directors.
3. All students with less than 60 academic credits must live on campus in the residence halls, unless they live with their legal guardians and commute from within a reasonable distance from the University. The Director of Housing and Residence Life determines housing status for each student on a case-by-case basis.

All students living on campus are required to sign a housing contract which is legally binding for the entire academic year. Any student who moves off campus without prior permission from the Director of Housing and Residence Life is subject to pay the entire housing fee for the academic year. Any student who breaks a housing contract at any point during the academic year is subject to pay for the entire housing fee for the academic year. The Director of Housing and Residence Life determines the amount of payment due on a case-by-case basis.

Any student who wishes to move off campus at any point during an academic year must pick up an application in the Housing and Residence Life Office in Swint Hall 201.

### Cardinal Card/Debit Card

Money may be deposited on your cardinal card/debit card for purchases at the Campus Shop, the Kiosk, or the Common Grounds. Any money remaining in any of the accounts from the fall semester will be carried over to the spring semester. If you do not use all the money by the end of the spring semester, you will lose that amount unless you request a refund of that money in writing by May 10. There is a \$15 fee for processing a refund.

## Financial Aid Programs

Financial aid is awarded on the basis of scholastic achievement, financial need or a combination of both. Offers of assistance are designed to supplement the resources of the family and may vary per academic year.

For federal, University, state and most private aid, family resources are measured by the needs analysis formula of the Free Application for Federal Student Aid (FAFSA). A family's Expected Family Contribution (EFC) is based upon the information submitted on the FAFSA, which includes income, assets, number of people in the family and other family factors. All students are required to file the FAFSA if they wish to apply for federal, state and University aid and scholarships.

The FAFSA may be filed by paper application or electronically at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), an official U.S. Department of Education website. Filing through the internet is currently a two-step process: submitting data electronically AND sending official signatures to the federal processor. You may submit your signatures via U.S. mail or electronically using a PIN. You can apply for your PIN at [www.pin.ed.gov](http://www.pin.ed.gov).

Students may also estimate their EFC on the internet. Wheeling Jesuit recommends the "Financial Aid Estimation Form." It can be found at [www.finaid.org](http://www.finaid.org), a comprehensive financial aid site. An estimated EFC is for personal planning use only. Official EFCs may vary from an estimated one and only official, federally calculated EFCs resulting from the FAFSA can be used to determine financial aid eligibility at Wheeling Jesuit.

The difference between the Expected Family Contribution and the Cost of Attendance (COA) for an academic year represents a student's "financial need."

Financial assistance may be in the form of federal, state, University or private aid. There are three types of aid: grants ("gift aid," including scholarships), loans (low interest loans requiring repayment) and work opportunities.

All financial aid is disbursed directly to students' accounts for charges relating to tuition, fees, room and board. Aid exceeding student account charges may be issued as a refund to the student for other educational expenses (books, supplies, etc.).

## How to Apply

1. The student must be accepted for admission to the University in order to receive an official offer of financial aid. If applying after January 1 of the high school senior year, an applicant should apply for financial aid and for admission concurrently.
2. An applicant for aid must submit the Free Application for Federal Student Aid and list Wheeling Jesuit University Federal school code: 003831. Most states use the FAFSA for their grant programs; check with your state grant agency for details. FAFSA's are available from WJU and from high school guidance counselors. Once the FAFSA has been filed and processed, the Department of Education (DOE) will send the student a Student Aid Report (SAR) and the University an electronic SAR, provided the student listed the correct Federal school code. The student and Wheeling Jesuit can make corrections on the SAR and send electronically or by mail to DOE for reprocessing.
3. WJU may require verification of information and may request a copy of an applicant's Federal income tax return, the applicant parents'/spouse's Federal income tax return, W-2 statements and other documents.



## ACADEMIC SCHOLARSHIPS

The Wheeling Jesuit University Scholarship Program provides financial assistance to students who demonstrate potential for scholarship and leadership. These awards are based on demonstrated merit and may be unrelated to financial need. (However, the awards may affect other need-based aid in the aid packages.)

### Presidential Scholarship

This scholarship is awarded at the time of acceptance, based on academic information submitted in the application for admission. This scholarship is renewable for four years based on academic performance. You must maintain a 2.7 cum. GPA freshman year and a 3.0 cum. GPA thereafter.

### Dean's Award

This scholarship is awarded at the time of acceptance, based on academic information submitted in the application for admission. This scholarship is renewable for four years based on academic performance. You must maintain a 2.3 cum. GPA freshman year and a 2.5 cum. GPA thereafter.

## COMPETITIVE SCHOLARSHIPS

Admitted incoming students may compete during their senior year in high school for academic and merit based awards. Renewal of these scholarships require academic progress, required GPA and required major.

### Stephen J. Laut, S.J. Memorial Scholarships

Four-year full tuition scholarships are awarded each year to two winners of a competition among entering freshman who plan to enter the Laut Honors Program at Wheeling Jesuit University. Competition is open to high school seniors with these qualifications: 3.4 cumulative high school average and a combined score of 1100 on the SAT or a composite score of 24 on the ACT. To retain this scholarship for the following year, a student must attain a 3.0 cumulative GPA at the end of the freshman year, 3.1 cumulative GPA at the end of the sophomore year and 3.2 cumulative GPA at the end of the junior year.

### The Arrupe Award

is an award over a four year period provided that they maintain a 2.5 cumulative grade point average. This competition is open to entering freshmen who have a distinguished record of community service as a Christian leader. Recipients must continue to be actively involved as a leader in a campus-based community service organization.

### The Choral Award

is an award over a four year period and based on competitive auditions and interviews that take place early in the spring. Auditions are open to entering freshmen with choral experience. Recipients must be participants in the University's choral groups each year to receive the entire award.

### The Music Ministry Award

is an award over a four year period and based on competitive auditions and interviews that take place early in the spring. Auditions are open to freshmen with liturgical music experience. Recipients must actively participate in the chapel music programs (including four concerts per year).

## ENDOWED SCHOLARSHIPS

Unless specifically noted, no special application is necessary. Admitted students with FAFSA results on file will be considered for these scholarships as funding becomes available.

### Adamiak, John and Helen Regiec

#### Memorial Scholarship

Established by Col. Carol Adamiak Yarnall '63 and Mr. William C. Yarnall in loving memory of Carol's parents Mr. John Adamiak and Mrs. Helen Regiec Adamiak. This scholarship will benefit a student who fits one of the following criteria: a graduate of Bishop Donahue High School, a member of the St. Francis Parish or a resident of Marshall County, W.Va.

### Benedum Memorial Scholarship

Established in loving memory of Claude Worthington Benedum. This scholarship will benefit a student based on merit.

### Biery, Guy and Marie Paul Memorial Scholarship Fund

Established in loving memory of Guy and Marie Paul Biery. This scholarship will assist needy students who are residents of Ohio County, West Virginia, and graduates of Wheeling Central Catholic High School.

### Board of Directors Scholarship

This scholarship is awarded at the President's discretion.

### Bodkin, Sally Memorial Music Ministry Scholarship

This award is based on a competitive audition for students with liturgical music experience and was established in honor of a WJU alumnus from the class of 1969.

### Buckius/Burke Scholarship

Established in honor of Walter A. Buckius, S.J. and Joseph A. Burke, S.J., on the occasion of their 60th anniversary as members of the Society of Jesus. This scholarship will benefit a third-year student who demonstrates need and is majoring in either science or theology.

### Buckius/Loyola Scholarship

Awarded to men and women who demonstrate the capacity for Christian leadership and distinguished citizenship.

### Cardinal Athletic Scholarship

Established by the Cardinal Athletic Club. This scholarship will be awarded to a student with outstanding athletic ability, meets all academic eligibility requirements, committed to performing community service and who graduated from an OVAC member school. An emphasis is placed on those who will represent WJU athletics in a first-class manner.

### Carrigan, Thomas F. Alumni Scholarship

An award established by the WJU Alumni Association in memory of alumnus, Tom Carrigan. Alumni children or grandchildren with a 2.5 GPA and who display compassion, commitment and a work ethic which involves genuine friendship and loyalty are eligible for consideration. Application and interview required.

### Chambers, James B. Memorial Scholarship

Awards available to residents of Ohio County, West Virginia, who demonstrate need and academic promise.

**Chicarella Psychology Scholarship**

Established by Mrs. Rosemary Chicarella to benefit a competent student who demonstrates need and who is majoring in psychology.

**Class of 1965 Septimi Scholarship**

Established by the members of the class of 1965, this award is available to needy students in good academic standing who are relatives of Wheeling Jesuit University alumni. Priority is given to relatives of Class of '65 graduates. Number and amounts vary.

**Class of 1972 Scholarship**

Established by the members of the class of 1972, on the occasion of their 25th reunion. This scholarship will be awarded to help an average student from a middle class family who is not eligible for larger academic scholarships. An alumni committee will select the recipient with first preference given to children, grandchildren and relatives of the class of 1972.

**Cogan, Virginia Frantz and Maurice W. Memorial Scholarship**

Funded by the Cogan family, this scholarship is awarded to incoming or returning students that demonstrate financial need. Preference will be given to athletes from Cleveland St. Ignatius area.

**CONSOL Fund**

To benefit a student from Greene County, PA.

**DiPiero, Vicky '65 Scholarship**

Awarded to a minority student from West Virginia. Student must maintain a 2.5 cum. GPA.

**DiTrapano, Lidano Scholarship**

Through the generosity of a friend of the family, this scholarship is awarded each year to a needy student from Charleston (WV) Catholic High School or from the Charleston area in memory of Lidano DiTrapano.

**Eick, Theodora Scholarship**

Established in loving memory of Theodora Eick. This scholarship will benefit a student from either Belmont County, OH or Ohio County, WV.

**Gannon, Rev. Edward J., S.J. Scholarship**

Donated by a grateful alumnus in honor of a favorite professor, the Gannon scholarship is available to needy juniors and seniors.

**Greene, M. Virginia Scholarship**

Established in loving memory of M. Virginia Greene to benefit a student who demonstrates need.

**Hanzely Scholarship**

To benefit a student majoring in Science.

**Hawk, Henry and Beverly Scholarship**

Funded by these generous friends of the University, the Hawk award is for needy students with high academics who are graduates of Lima Central High School.

**Hearst, William Randolph Appalachian Scholarship**

Established by the William Randolph Hearst Foundation to assist needy students from West Virginia and the surrounding Appalachian area who demonstrate academic promise and intend to reside in the U.S. at the completion of their education. Number and amounts vary.

**Hess, Margaret Blackford Scholarship**

For worthy students from West Virginia with priority given to Wheeling and Ohio County students.

**Hodges, Bishop Joseph H. Scholarships**

Funded by a generous grant from the Sarah and Pauline Maier Foundation and the Diocese of Wheeling-Charleston, these scholarships are available to financially needy West Virginians who demonstrate academic potential, high moral standards and leadership qualities.

**The Jesuit Fathers Scholarship**

Developed an endowment from their contributed salaries to aid financially needy students. A minimum of 50 awards are given yearly.

**Jones, Dr. Lee Scholarship**

Awarded to a student with intellectual curiosity and wants to continue their education (particularly with an theological bent) and that demonstrates compassion by their service to the less fortunate. A commitment to sports/fitness is a plus factor.

**Kirk, Frank H. Memorial Scholarship**

Established by a generous but anonymous donor through the WJU Alumni Association, this award is available to needy students, with preference given to those from Pittsburgh, Pa. or the surrounding metropolitan area. Amount and number of awards vary.

**Knights of Columbus Scholarship**

An award made to West Virginia students whose fathers are members in good standing. The scholarship award is based on academic promise and financial need. Applicants must complete a Knights of Columbus Wheeling Jesuit University application with corresponding information by July 15th. Applications and instructions are available from the Financial Aid Office or from your father's Knights of Columbus Council.

**Lantz, The Lewis and Malissa Scholarship**

Funded by Phyllis Batson in 1993 in memory of her parents, this award is available to students from Wetzel County, W.Va.

**McConnell, Herbert W. Family Scholarship**

Awarded on the basis of need and academic promise to students from the city of Wheeling, W.Va., these scholarships are available through the generosity of Mary Rose McConnell.

**McCune/Greene County Scholarship**

To benefit students who demonstrate need from Greene County and Washington County, PA.

**McDonough, Bernard P. and Alma G. Scholarship**

A competitive scholarship based on high academic achievement for students from Wood County, West Virginia.

### **McShain, The John and Mary Minority Scholarship Endowment**

Established and supported by John McShain Charities, Inc., of Philadelphia, in support of minority students who demonstrate need and academic promise.

### **Merlo, William and Kathryn K. Appalachian Endowment**

Established by generous friends of the University in 1993, this award is available to students who have a parent working in the coal mine industry. Please notify the Financial Aid Office if you qualify.

### **Nesbitt, Florence Irene Scholarship**

Established to benefit an undergraduate student.

### **The Pride Scholarship**

Donated by an honorary degree recipient, Charley Pride and his wife, Rozene Pride, this scholarship is awarded annually to a minority student on the basis of academic achievement and outstanding leadership.

### **O'Brien, S.J., Ph.D., James A. Scholarship**

Awarded to upper-class students from West Virginia. Must be committed to community service, preferably, but not limited to, a student serving the Mother Jones House.

### **Rakosky Memorial Scholarship**

Financial assistance to needy students with preference to residents or former residents of Washington County, PA.

### **The St. Patrick Weston Scholarship**

is funded through the generosity of a friend from the Weston area and assists needy students from St. Patrick Parish in Weston, WV who maintain a GPA of at least 2.75.

### **Schafer Scholarship**

Established by Mary E. Schafer in loving memory of her parents Mr. and Mrs. Edward C. Schafer. This scholarship will benefit students who aspire to a religious or secular education. First preference will be given to heirs-in-law.

### **Schenk, Albert and Kathleen Endowed Scholarship**

Established by Mrs. Schenk in memory of her husband, Albert Schenk III. It is to benefit needy, local students within a 50 mile radius of the University.

### **Stifel, George E. Nursing Scholarship**

For graduates of the Ohio County Public School system. If no one qualifies, residents of Ohio County and surrounding counties who are missing majors will also be considered. Number and amounts vary.

### **Summit 2000**

Awarded to incoming or returning students who demonstrate need and have a minimum 2.5 GPA.

### **Szitar, Mary Magdalen Memorial Scholarship**

For needy and deserving students, Catholic or non-Catholic, from Belmont County, Ohio. Number and amounts vary.

### **Troy, William F., S.J. Memorial Scholarship**

These awards to students of academic ability and demonstrated need from the Greater-Wheeling area are funded by the faculty, staff and administrators of the University, who maintain and administer this fund.

### **Werner-Ritz Pre-Med Scholarship**

Established through the generosity of a special friend of Dr. Tom Ritz, this award is available to a needy pre-med student. This student must have a junior or senior academic level.

### **Wertz Memorial Psychology Scholarship**

Established in loving memory of Frederick and Elizabeth Wertz. This scholarship will benefit a competent student who demonstrates need and is majoring in psychology.

### **Winkler Memorial Scholarship**

Established by Mr. and Mrs. Richard J. Winkler, in loving memory of their daughter Rosemarie Winkler Undegrave '81. This scholarship will be awarded annually to students who demonstrate need and are majoring in business administration.

### **Ziegler, Edouard S. & Simone J. Scholarship**

Established to benefit a student who demonstrates high academic promise. Students must be a recipient of the Wheeling Jesuit University Presidential Scholarship.

## **EXTERNALLY-SUPPORTED SCHOLARSHIPS**

### **Diocesan Scholarship**

Funded by donations of parishioners in the Wheeling-Charleston Diocese, these scholarships are based upon financial need and academic promise. Students apply to the Diocese.

### **Circle of Vision Scholarship Program**

Was developed by the West Virginia Independent Colleges and Universities, which raises funds that provide support to students at member schools. Major contributors to this annual campaign will have named scholarships of \$1,000 awarded to WJU students who are residents of WV with demonstrated need and academic excellence. Contributors have included: Bank One WV, Sarah and Pauline Maier Foundation, Inc., Bernard McDonough Foundation, Inc., Mylan Pharmaceuticals Inc., BBT Foundation, UPS Foundation, Bernard & Blanche Jacobson Foundation, Dominion Foundation and Lawson W. Hamilton and Steptoe & Johnson.

### **Project Best Scholarship**

Funded by Project Best (Building Efficiency by Striving Together) for an employee (or spouse or child) working for a sponsoring company/labor union in the construction industry. Applications available from and submittable directly to Project Best in Wheeling, WV or the Follansbee, W.Va./Steubenville, Ohio area. One or two scholarships of \$1,000 each awarded annually by the University. They are renewable if no new recipients are found in any year.

### **Dr. William J. Steger Education Fund**

Provided by the Ohio County Tuberculosis Association, interest-free loans are given to needy respiratory therapy majors from Ohio, Marshall, Brooke, Hancock, Wetzel and Tyler counties in West Virginia, or Belmont County in Ohio. Loans are progressively forgiven over a three-year period to recipients who obtain employment within a fifty-mile radius of Wheeling. Those seeking employment outside the area must repay the loan. Final selection is made by the Ohio County Tuberculosis Association. Students and their families are encouraged to use the free scholarship searches available on the internet to explore scholarship eligibility from various organizations that offer financial assistance to those meeting specific but extremely diverse criteria. Several scholarship searches are currently available on the internet.

These searches and other financial aid information can all be accessed through [www.finaid.org](http://www.finaid.org), [www.fastweb.com](http://www.fastweb.com) or [www.students.gov](http://www.students.gov).

### **OTHER WHEELING JESUIT UNIVERSITY AID PROGRAMS - Admission and FAFSA results required**

#### **Athletic/Campion Grant**

Awards are made by the University to athletes in basketball, cross country, track, swimming, soccer, golf, lacrosse, volleyball, baseball and softball. Team coaches recommend students for these awards; limited funding.

#### **Teen of the Week Scholarship**

Awarded on the basis of a weekly nomination by area high school principals and guidance counselors to the Sunday News-Register. Recipients demonstrate outstanding academic, community service and extra-curricular achievements. Awards are \$250 per year and are awarded for four years.

#### **Wheeling Jesuit University Grant**

Grants are made by the University on the basis of financial need; limited funding.

#### **Wheeling Jesuit University Employment**

Part-time employment is used to supplement other forms of financial assistance or to provide assistance for students who do not qualify for need-based aid; limited funding.

## **Federal and State Aid Programs**

### **Federal Pell Grant**

This program is based upon financial need and determined by the family's expected family contribution (EFC) as reported on the SAR.

### **West Virginia Grant**

Awarded by the State of West Virginia, this grant is based upon financial need and a satisfactory academic record. Deadline March 1.

### **West Virginia Promise Scholarship**

Awarded by the State of West Virginia, this is based on academic achievement in high school. Students must file the FAFSA form and meet the March 1 deadline. Recipients must complete 30 credit hours per academic year and maintain a 2.75 cum. GPA freshman year and a 3.0 cum. GPA thereafter.

### **Other State Grants**

Students may use Pennsylvania Grants (deadline May 1) at Wheeling Jesuit University. Other states may permit the use of their state grants at Wheeling Jesuit University. Check with the Financial Aid Office or your state grant agency.

### **Federal Supplemental Educational Opportunity Grant (SEOG)**

This grant is awarded by the University on the basis of exceptional need and first given to students who have Pell Grant eligibility; limited funding.

### **Federal Perkins Loan**

This low-interest loan is available to students with demonstrated financial need; limited funding.

### **Federal Nursing Loan**

This low-interest federal loan is available to nursing students with demonstrated financial need; limited funding.

### **Federal Work Study**

This program based on need is awarded to students to supplement other forms of financial assistance. Students earn minimum wage while working on-campus jobs or in community service jobs. Federal Work Study is awarded, but is not guaranteed. It is not credited to the student's tuition account until the student acquires a job, works sufficient hours and signs a form with the payroll clerk to have the earnings credited to his/her tuition account. It is the student's responsibility to find a job; limited funding.

### **Federal Direct Loans**

A low interest federal loan to students is available through the University on a need or a non-need basis. For details on this educational loan program contact the Financial Aid Office.

### **Federal Direct PLUS Loans**

The Federal Parent Loan for Undergraduate Students (PLUS) is a low interest loan through the university to credit-worthy parents who may borrow cost of education minus any other aid received by the student. For details on this educational loan program contact the Financial Aid Office.

### **Alternative Educational Loans**

Loans offered through private lenders to supplement costs not covered by other financial aid programs. A student may borrow cost of education minus any other aid resource. The application process and terms of these loans depend upon the borrower. For details on these loan programs, contact the Financial Aid Office.

### **Deferred Payment Plan**

Wheeling Jesuit University accepts deferred payments made through a monthly payment plan endorsed by the University.

**For additional information about the deferred payment plan**, a student should contact the University's Business Office.



## Withdrawals, Refunds & Financial Aid

Withdrawal from a class or from all classes may impact aid eligibility, both in the semester in which the withdrawal occurs and subsequent semesters. Refunds are made based on University policy as specified in the "Refunds" section of this catalog. Refunds to financial aid programs are made in compliance with the U.S. Department of Education regulations, state program policies and University regulations. For details and copies of the refund policies regarding these regulations, contact the Financial Aid Office.

## Renewal of Financial Aid

Students must reapply for financial aid each academic year. A renewal FAFSA will be sent to the student to their home address or email address in December each year for completion after January 1 but before mid-February. Be sure to authorize release of the information to Wheeling Jesuit University. To process your FAFSA online, go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

To remain eligible for aid, students must also maintain satisfactory academic progress. To renew most types of aid, a student must maintain a 2.0 minimum cumulative GPA and earn a minimum of 24 credits per academic year if enrolled as a full-time student. Part-time students must earn all credits for which they register.

Most academic scholarships require a 3.0 minimum cumulative GPA. The Laut scholarship requires a 3.0 cumulative GPA at the end of the freshman year, 3.1 cumulative GPA at the end of the sophomore year and 3.2 cumulative GPA at the end of the junior

year. If a student's GPA falls below the minimum requirements, scholarship assistance will be withdrawn. If financial need is shown, lost assistance may be replaced with loan or work opportunity based upon financial need and availability of such funds.

The Financial Aid Office reviews aid eligibility each semester for each student aid applicant. Because awards are often made for the subsequent year prior to the close of the academic year in progress, those awards are subject to continued eligibility after the close of that academic year in progress. Changes in cumulative GPA, hours earned, financial need, external aid received or other related factors may require the adjustment of aid offered.

## Veterans

Wheeling Jesuit University is approved for veterans' benefits. For information concerning veteran eligibility, contact the Registrar's Office or your local Veterans' Administration office. Veterans' benefits must be reported on the FAFSA form.

## Policy Concerning Students Affected by Military Mobilization

Students called to active duty military service will have one of two options:

1. If enough class instruction has occurred and the faculty member can justify giving a grade of incomplete, the student will have the option of taking an "I." When the student returns, they will be allowed to finish the course work and have the grade changed to the appropriate letter grade. In this case, no tuition will be refunded.
2. If the first option is not available or if the student chooses not to take advantage of it, the student will be refunded full tuition and fees for the semester in which they are currently enrolled. If the student is a boarding student, the University will pro-rate their room and board charges for the amount used. Their financial aid package will be adjusted to reflect the lower charges.

## Other Employment Information

The University's Career Services Center provides information regarding employment trends and placement and average starting salary information. Federal regulations require that average employment salary information of graduates in programs of study designed to prepare them for specific career fields must be available. At Wheeling Jesuit University programs of this nature are accounting, nursing and the clinical sciences. For more information about job placement and salary averages, contact the Career Services Center. We have local and national information only. No information is maintained regarding graduates.



## Standards of Satisfactory Academic Progress for Financial Aid

The following minimum requirements apply to all aid programs administered by Wheeling Jesuit University and appropriate agencies. Scholarships may require higher academic standards than those provided under the academic progress guidelines. Credit completion requirements will be monitored at the end of each academic year and grade point requirements monitored at the end of each semester.

### 1. Credit Completion Requirement

To determine enrollment status of a student, the University will use the number of credit hours the student is enrolled for on the first day of classes of each semester.

- A. Credit completion requirement for a full-time student (12+ credits/semester): the student is required to complete a minimum of 24 credits per academic year.
- B. Credit completion requirement for a three-quarter-time student (9-11 credits/semester): the student is required to complete a minimum of 18 credits per academic year.
- C. Credit completion requirement for a half-time student (6-8 credits/semester): the student is required to complete a minimum of 12 credits per academic year.

**Note:** A student who enrolls at different enrollment levels during the academic year will have the credit completion requirement pro-rated. Ex. Full-time enrollment - Fall semester and half-time enrollment -Spring semester, student must complete a total 18 credits during the academic year.

### 2. Grade Point Average Requirement

A student must maintain at least a 2.0 cumulative grade point average (GPA). If the student's GPA falls below the cumulative 2.0 requirement for two consecutive semesters, the student will automatically lose financial aid eligibility. Consequently, students must have a higher cumulative GPA in order to retain eligibility for scholarships and some state grants.

### 3. Length of Eligibility for Aid Funding

- |  |              |
|--|--------------|
| A. PA, WV and other state grant programs | 8 semesters  |
| B. WJU aid and scholarships              | 8 semesters  |
| C. Title IV Federal Aid                  |              |
| Full-time student                        | 8 semesters  |
| Three-quarter time student               | 12 semesters |
| Half-time student                        | 16 semesters |

### 4. Re-establishing Financial Aid Eligibility

If a student does not comply with either the grade point average or the credit completion academic progress requirements, the student is not eligible for financial aid funding until the deficiencies are resolved or appealed.

#### A. Summer School

A student who has not complied with the credit completion requirement may use the following summer to meet the academic progress requirements; however, no financial aid is provided to help defray summer school expenses. A student may attend summer school at Wheeling Jesuit University or another college to resolve credit hour deficiencies. However, the student should

consult Wheeling Jesuit's Registrar's Office to ensure that the University will accept the transfer credits.

A student who has not complied with the grade point average requirement may use the following summer to meet the academic progress requirements; however, no financial aid is provided to help defray summer school expenses. A student must attend Wheeling Jesuit's summer school in order to resolve a GPA deficiency. Transfer credits do not change your WJU cumulative GPA.

### **B. Appeal Process**

A student may submit a written appeal to the Financial Aid Committee requesting an exception to the academic progress requirements. The appeal letter must indicate the extenuating circumstances that the student feels merit an exception to the requirements and how these circumstances have been resolved and will not hinder the student's future progress. The student will receive a letter from the Financial Aid Committee indicating the results of the appeal.

**Note:** Once the student achieves the academic progress requirements, he or she must contact the Financial Aid Office. Financial aid may be reinstated based upon the availability of funds at the time and the student's financial need.

**Note:** If a student is suspended or dismissed for academic or disciplinary reasons, the student is not eligible for financial aid. Upon readmission, the student would receive aid only if satisfactory progress had been maintained upon dismissal or suspension.

## **Wheeling Jesuit Aid Programs & Federal Aid Programs**

Wheeling Jesuit University aid and federal aid will only be awarded for a total of four years. Students who take longer than four years to complete a bachelor's degree may appeal to use financial aid for an additional semester. The Financial Aid Committee will review and decide the outcome of the appeal request. Most aid requires full-time enrollment. A minimum 2.0 cumulative GPA is required to maintain aid. Academic and merit scholarships may require a higher cumulative GPA. These requirements are discussed elsewhere in the Wheeling Jesuit University catalog. No student who has Wheeling Jesuit University aid as a part of a financial aid package will receive grant assistance in excess of his or her direct costs with the University.

## **Rights & Responsibilities of Aid Recipients**

As a consumer of a commodity (financial aid for a higher education), you have certain rights to which you are entitled, and certain obligations for which you are responsible.

You have the right to know:

- What financial assistance is available, including information on federal, state and institutional financial aid programs.

- The deadlines for submitting applications for the financial aid programs available.
- The cost of attending the University and its refund policy.
- The criteria used by the University to select financial aid recipients.
- How the University determines your financial need.
- What resources (such as parental contribution, other financial aid, your assets, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the University, has been met.
- What portion of the financial aid you received is loan aid and what portion is grant aid. If the aid is a loan, you have the right to know what the interest rate is, the total amount that must be repaid, the repayment procedures, the length of time you have to repay the loan and when the repayment is to begin.
- How the University determines whether you are making satisfactory progress and what happens if you are not.

## **Consumer Responsibilities of Aid Recipients**

It is your responsibility to:

- Review and consider all information about the University before you enroll.
- Complete all application forms accurately and submit them on time to the right place.
- Pay special attention to and accurately complete your application for financial aid. Errors can result in long delays in receiving financial aid. Intentional misreporting on application forms for federal financial aid is a violation of the law and is considered a criminal offense, subject to penalties under the U.S. Criminal Code.
- Submit all additional documentation, verification, corrections and/or new information requested by the Financial Aid Office.
- Read all forms that you are asked to sign and keep copies of them.
- Accept responsibility for all agreements that you sign.
- Notify the Financial Aid Office of changes in your name, address, housing or enrollment status. (This also applies to loan recipients after they leave the University.)
- Perform the work agreed upon in accepting a work study award.
- Know and comply with the University's deadlines for application or reapplication for aid.
- Know and comply with the University refund procedures.
- Notify the Financial Aid Office in advance when your course load at the University may be less than full-time. Failure to do so will cause delay in the receipt of your funds.
- Notify the Financial Aid Office of any changes in financial status. Failure to do so can result in termination of financial assistance.
- Maintain satisfactory academic progress. Withdrawal from the University or never attending classes will result in partial or full repayment of aid disbursed for the semester involved.