

# Admission

## Admission Procedures

### Freshmen Admissions

Candidates for admission to the freshmen class must submit to the Admissions Office:

1. an official application;
2. a non-refundable \$25 application fee, which will be waived for candidates applying on-line or through a formal campus visit;
3. an official high school transcript;
4. a copy of the SAT or ACT scores.

### Transfer Admissions

Candidates applying for admission with advanced standing must submit to the Admissions Office:

1. an official application;
2. a non-refundable \$25 application fee, which will be waived for candidates applying on-line or through a formal campus visit;
3. official transcripts of all previous college work from each institution attended.



## Admission Requirements

### Freshmen Students

Requirements for admission to Wheeling Jesuit University include:

1. a high school diploma or its equivalent;
2. 15 units of high school academic courses;
3. submission of the official results of either the new Scholastic Assessment Test I (SAT) or the American College Testing Program (ACT).

Letters of recommendation and a list of extracurricular activities also are encouraged.

The 15 units of high school courses should be distributed as follows:

English . . . . .	.4
Mathematics . . . . .	.2
History/Social Sciences . . . . .	.2
Laboratory Science . . . . .	.1
(Science Major—2 recommended)	
Academic Electives . . . . .	.6
(Foreign Languages are recommended)	

In exceptional cases, the Academic Life Committee may waive certain requirements when an applicant's record shows promise of achievement.

Applicants for programs in the natural sciences should have completed one unit of biology and one unit of chemistry.

Applicants interested in preparing for future study in the physical therapy doctorate program should have a minimum of three years of college prep mathematics and three years of lab science (including physics).

### International and ESL Students

Wheeling Jesuit University welcomes applicants from foreign countries. General admission requirements are as follows:

1. students will satisfy acceptance standards for day division and
2. a high school GPA of 3.0 and a high school diploma or equivalent and
3. certification of proficiency in English as a second Language is achieved by a 550 paper based, 213 computer based and 80 through the internet on the Test of English as a Foreign Language (TOEFL)

**Notes**

1. International students failing to meet English proficiency requirements may opt to enroll in the English Language Institute at Wheeling Jesuit University, a center for intensive English training. Proficiency certification by this program meets the English language requirement for admission.
2. Since the U.S. Department of Immigration and Naturalization requires international students to certify financial responsibility, certification of financial resources sufficient to cover college costs must be submitted by the appropriate financial institution. Tuition, room and board and required fees must be paid in full prior to beginning classes.
3. Students for whom English is a second language have no further requirement in modern language.
4. See page 15 special note 3 for further requirements.

**Transfer Students**

General requirements for transfer students are as follows:

1. cumulative college GPA of 2.3 or higher and
2. official transcripts of all previous college work from each institution attended must be submitted when applying for admission.

**Notes**

1. Candidates may be asked to submit an official high school transcript upon request by the transfer counselor. Transfer credit is only awarded for course work completed at accredited institutions in which a student earned a grade of C or higher. Grades of C- are not accepted. For those students who have earned an associate's degree from a regionally accredited institution, the University will accept that associate's degree (and all related credits) in total for transfer credit. For those students who have earned a Bachelor's degree from a regionally accredited institution, the University will accept not only that degree (and all credits), but will also waive all core requirements except philosophy and religion. All philosophy and religion courses must be met with WJU courses or equivalent transfer courses. Evaluation of credits will be made by the Registrar at the time of acceptance.
2. The University accepts credits only. The computation of a student's grade point average (GPA) will begin with courses taken at the University.
3. Full-time students are classified as follows:  
Freshman - Less than 27 semester hours  
Sophomore - minimum of 27 semester hours  
Junior - minimum of 60 semester hours  
Senior - minimum of 90 semester hours
4. Transfer students are bound by the academic requirements stipulated in the catalog in effect during their first semester at the University. Any students transferring in during a summer session will be guided by the catalog requirements of the following semester.

**Special Departmental Regulations**

Bachelor of Science in Nursing (B.S.N.) All nursing students, regardless of the number of transfer credits, must meet the requirements of the Nursing curriculum, including the prerequisite core and cognate courses. A student may apply appropriate courses taken at other accredited institutions of higher education toward these required courses or may meet some requirements by challenge exams.

**Transfer Students Graduation Requirements**

Transfer students must complete all graduation requirements listed on p. 19, with these possible exceptions:

- A. Complete the remaining core curriculum requirements as determined by the Registrar prior to the initial registration.
- B. Complete at the University not less than 18 credit hours required for the major (to be determined by the Chair of the major department).
- C. Complete the required number of Wellness credits pro-rated from time of entrance.

**Pre-Entrance Health Forms**

Entering students are required to complete and return a pre-entrance Health Record and an Immunization record. A current physical examination (by a physician or nurse practitioner) is required for all incoming students.

It is mandatory that incoming students receive a Tetanus-Diphtheria vaccine within the last 10 years, 2 MMR vaccines - (Measles, Mumps and Rubella), Hepatitis B vaccines ( a series of 3 injections) and a recent PPD (Tuberculosis test) prior to admission. The American College Health Association (ACHA) also recommends that all students be immunized against bacterial meningitis (Menactra) before enrolling, as well as receiving the Varicella vaccine, (if no previous history of chickenpox). The Menactra vaccine is mandatory for all students planning to live on campus and commuting.

Please call the Health Center at (304) 243-2275, if you have questions or concerns about these requirements. Forms may also be faxed to the Health Center at (304) 243-2035 at anytime.

**Special Programs****Early Admissions**

Outstanding high school juniors may apply for Early Admission, which is available to students with extraordinary records who wish to enter Wheeling Jesuit University at the close of the junior year.

**Advanced Placement**

Wheeling Jesuit University will grant credit and advanced placement (in honors levels of introductory courses or in upper-level courses) to applicants who have successfully completed college-level courses taken in high school. The applicants must take the advanced placement examination of the College Entrance Examination Board in the subject for which advanced placement is desired. The decision of the University is based on the nature of the course taken, a score of 3, 4 or 5 on the advanced placement examination and the high school grade earned for the course; please contact the Registrar's Office for more detailed information.

**CLEP Examination**

Credits are awarded for successful completion of a CLEP examination with a passing grade. Each exam is evaluated for specific course requirements.

**Readmission Policy** - See page 21.

## Communications with Wheeling Jesuit University

Wheeling Jesuit University  
316 Washington Avenue  
Wheeling, WV 26003

Phone: (304) 243-2000  
FAX: (304) 243-2243  
<http://www.wju.edu>

### **Inquiries regarding:**

Academic Affairs

Admissions: Undergraduate

Adult Student Information

Athletics

Business and Accounts

Classroom of the Future

Financial Aid

Health Services

National Technology Transfer Center

Student Academic Records

Student Development and Housing

### **Should be addressed to:**

Academic Dean  
243-2321

Director of Admissions  
243-2359; 800-624-6992

Office of Adult and Continuing Education  
243-2250, 800-873-7665

Director of Athletics  
243-2365

Business Office  
243-2222

Center for Educational Technologies  
243-2388

Director of Financial Aid  
243-2304; 800-624-6992

Coordinator of Health Services  
243-2275

National Technology Transfer Center  
243-2455

Registrar  
243-2238

Dean for Student Development  
243-2257