



NTTC 2nd Floor

304.243.2238

COURSE PETITION

Please print all information in a clear and legible manner

SEMESTER: _____ Fall _____ Spring _____ Summer DATE: ____/____/____

STUDENT NAME: _____ WJU ID: _____

**Please check the following box(es) that pertain to your desired action;
you must attain the necessary signature(s) before your petition request will be processed!**

**I am seeking to register in a course
for which I LACK PRE-REQUISITE(S).**

Synonym # Subject Course# Section # (ex. 7581 ACC-123 01)

<i>Instructor's Signature</i>

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<i>Instructor's Signature</i>

**I am an under-graduate Day student
seeking to register in an EVENING
DIVISION COURSE (sec. "50/99's").**

Synonym # Subject Course# Section # (ex. PHI 305 50)

<i>Signature of Ms. Becky Forney</i> Director of Prof. & Graduate Studies Enrollment

**I am an under-graduate Day student
seeking to register in a
GRADUATE LEVEL COURSE.**

Synonym # Subject Course# Section # (ex. MBA 599 01)

<i>Signature of Instructor OR Department Chair related to the desired Graduate course</i>

**I am seeking to register in a
course/section that has a
TIME CONFLICT with another class.**

Synonym # Subject Course# Section # of class that causes the conflict

<i>Instructor's Signature</i>

**I am an under-graduate student
seeking to register for more than 18 credits.**

Current GPA _____ Major _____

Academic Advisor _____

Dr. Stahl, Vice President for Academic Affairs (ASC 202)

Reason For Petition: _____

