



Wheeling Jesuit University
TRANSIENT FORM

Office of the Registrar

NTTC 2nd Floor

304.243.2238

Name: _____

WJU ID: _____

Current Class: FR SO JR SR
(please circle one)

Major: _____

Contact Telephone Number: _____

E-mail Address: _____

Prior to registering at another college, you must verify that the courses you wish to take are equivalent to Wheeling Jesuit University courses. For credits to transfer, you must achieve a grade of "C" or better. No more than 3 courses (9 credits) may be taken during a summer. You must obtain the verification of equivalence for each course; you may be required to furnish course descriptions in order for the Dept. Chair or the Registrar to determine equivalence. Major required courses must have the approval of the appropriate department chair. Elective and core courses must be approved by the Registrar. IT IS YOUR RESPONSIBILITY TO HAVE AN OFFICIAL TRANSCRIPT FORWARDED TO WJU UPON YOUR COMPLETION OF THE COURSEWORK.

During the _____ semester/term, I wish to take courses at the following:

Name of Institution: _____

Address: _____

** Are any of these courses to be counted as a repeat for a WJU course already completed?
YES NO

Courses to be taken at the institution listed above	Department Chair or Registrar to complete these two columns	
	Wheeling Jesuit Equivalent	Approval of Equivalence
Number _____ Credits _____ Title _____	Number _____ Credits _____ Title _____	Initials (Chair/Regst.) _____
Number _____ Credits _____ Title _____	Number _____ Credits _____ Title _____	Initials (Chair/Regst.) _____
Number _____ Credits _____ Title _____	Number _____ Credits _____ Title _____	Initials (Chair/Regst.) _____

Office use only:

This student is is NOT attending Wheeling Jesuit University and:
 Is in good academic standing Is on Academic Probation has been suspended/dismissed.

_____/_____/_____
Date

Signature of Registrar Official

Equivalent Over-ride:
The above course(s) will fulfill the requirements of _____.

This action approved by _____
Signature of Respective Chair