



STUDENT SERVICE HOURS LOG SHEET

Name _____ Phone _____

Email _____ Service Site _____

Supervisor's Name _____

DATE	TIME IN	TIME OUT	TASKS COMPLETED	SUPERVISOR INITIALS	TOTAL HRS
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					

I verify that all information submitted in this log is accurate.

Total hours _____

**Student
Signature** _____

Date _____

Log sheets are to be submitted to the Service for Social Action Office every two weeks for on-going assignments & within one week after the completion of a one-time project. Site supervisor should initial each entry in this log. If you have questions, please contact Jill Kriesky at x6243 or Erin McDonald at x8728 at the Service for Social Action Center, ASC 112C.