

Housing Contract

Agreement entered into between Wheeling Jesuit University and _____
PRINT NAME

Student ID# _____ Phone Number (____) _____

Permanent Home Address _____

Street _____

City _____ State _____ Zip _____

Wheeling Jesuit University agrees to:

1. Assign residential living accommodations for the undersigned student in accordance with this housing contract for the 2012-2013 academic year. This agreement provides an assigned space, not assignment to a specific residence hall, apartment, and/or room.
2. Provide custodial and maintenance services within all public and common areas of residential facilities (as applicable).
3. Provide the resident with a room key.
4. Maintain a Healthy and Safe Living environment that is conducive to the goals and mission of the University. The University reserves the right to enter rooms in cases where there is a reasonable suspicion that a health and safety concern or policy violation is occurring.

The undersigned resident agrees:

1. That it is my responsibility to read the University Catalogue, Student Handbook and communications from The Office of Residence Life to learn and understand the policies and regulations published therein. These resources can be found online at www.wju.edu. Printed copies are available on request;
2. That I will not transfer, vacate, or exchange rooms without proper authority from The Office of Residence Life, nor will I remove any furnishings or equipment from the assigned room or from any other part of the premises;
3. That I will not sublet my room or otherwise allow any person to stay in my room (see Student Handbook, "Guests" for specific information) without registering such guests prior to their stay;
4. That the Office of Residence Life reserves the right to consolidate rooms, or to change a student's room assignment when circumstances require it, and, in serious cases, to require a student to withdraw completely from the residence hall when deemed necessary by the University for the health, safety, and well-being of the student and/or University;
5. That I will refrain from utilizing unassigned spaces within the room. Any empty bed and associated space must remain available and may not be utilized by occupying resident(s) unless I have purchased that space as a single room.
6. That if University authorities have reasonable cause to believe that the room is being used for a purpose that is illegal or in violation of University policy, the student's room and personal belongings may be searched by the University;
7. That the University reserves the right to enter the student's room for maintenance and housekeeping inspections;
8. That I assume responsibility for cleaning and maintaining order in the room according to standards set forth by the University;
9. That I will report to the residence hall staff any required or necessary maintenance or repairs;
10. That I will keep no electrical equipment, other than specified in the Student Handbook, in the room;
11. That I am responsible for all damages to the room and its furnishings and for property loss; that the costs of repairs and replacements will be charged to the residents of the room. Any damage to common areas of the residence hall will be assessed to the residents of the apartment, section, floor or entire residence hall if the person(s) responsible is not identified;
12. That the University is not financially responsible for personal possessions lost or stolen from the room;
13. That I relieve the University from any liability to myself or to guests resulting from property damage or personal injuries sustained in or around the residence halls;
14. That any personal or commercial solicitation (including door-to-door sales and distribution of advertisements) in the residence halls is prohibited. Residents or registered student organizations may use public and common areas in the residence halls with written approval from the Director of Residence Life. No door-to-door solicitation is permitted. Residents may not conduct personal/commercial business for profit/gain from their room, or using the resources and equipment of the University;
15. That should I at any time cease to be duly enrolled (at least 12 credit hours per semester) as a Wheeling Jesuit University student, I will vacate the residence hall within two days of the date of my withdrawal from the University;
16. That my University financial balance and health records are up-to-date and paid; and
17. That I must purchase a board plan provided by the University. I will be automatically enrolled in and charged for this meal plan.

SINGLE ROOM POLICY: Single rooms may be requested, however they are granted (if space permits) only after all students receive housing. Singles will be granted based on documented medical need first (as determined by Kathy Tagg, Director of the ARC and Disability Services) and are granted based on the greatest need. Only after all medical needs are met will other requests for single rooms be considered. Availability of single rooms is limited.

NOTE: Air conditioning is turned-off in October and turned on in April, actual dates to be determined annually. Sara Tracey and McHugh Halls are not air conditioned.

Non-compliance or violation of the Housing Contract renewal or of any policies, procedures or guidelines in official WJU publications will subject the student to disciplinary action, reassignment, or removal from University housing.

A housing deposit of \$100.00 must be paid in full at the Business Office before selecting housing. Requests to have deposits refunded must be made before May 1 in order to be considered.

By signing below, I indicate that I have been given, have read, and accept the Housing Contract. I agree to accept that I am bound by all terms and conditions as outlined above.

Student Signature _____ Date _____

Parent/Guardian Signature (if under 18 years of age) _____ Date _____

Residence Life Office Staff _____ Date _____

Date of Deposit: _____