



**Wheeling Jesuit University's Office of Housing and Residence Life
Request To Stay Form**

Name: _____ Residence Hall and Room #: _____

Phone Number: _____ Email: _____

Cardinal ID# _____

Stay request for (circle one)

Fall Break Thanksgiving Break Semester Break Spring Break Easter Break

Reason for staying (check one):

- _____ Athlete
- _____ International Student/ELI
- _____ Other (_____)

I understand that staying in the residence halls anytime during this a break is a privilege and by signing this form I am responsible for my actions in the residence halls during my stay. During this privileged stay I must abide by residence hall policies as outlined in my housing contract, Student Handbook, and the additional restrictions enforced during break periods:

***Please refer to the Student Handbook found on-line at www.wju.edu/studentlife**

- Normal Visitation hours are in effect
- Housing reserves the right to ask any guest to leave the campus
- No propping doors.
- Report any unusual activity to campus safety & security.
- Have your Cardinal Card (school ID) with you at all times.
- Any damages/thefts concurred during this privileged stay will be assessed charged to your WJU account.

Failure to abide by the above restrictions will result in your immediate removal from the residence halls during this privileged stay.

Signature

Date