Article VI
Club Recognition By-Laws

Section 1: Procedures for Student Organizations to Attain Official Recognition

Club Representatives shall:

A. Meet monthly with the Vice-President of the Student Government Executive Board (Sports Clubs must also meet with the Director of Athletics).

B. Fill out a Club Registration Form received from the Vice-President.

C. Submit monthly activity and treasury reports to the Vice-President.

D. Obtain and complete a club recognition packet from the Vice-President. Prepare a draft of a club constitution and submit it to the Vice-President of the Executive Board who shall, in turn, submit it to the Executive Board and the Student Senate for approval.

E. Both the Executive Board and the Student Senate by majority vote must give approval or disapproval of the said organization. In the event the organization is denied, the Student Government Executive Board must notify the group, in writing, why they have not been granted recognition. The Vice President is responsible for this notification. Appeals are also directed towards the Vice-President who will form a committee to handle the matter.

Section 2: Recognition

A. The Wheeling Jesuit University Student Government Association shall recognize student organizations which adhere to the goals stated below:

1. The purpose and actions of the organization reflect Wheeling Jesuit University’s commitment to education and the Jesuit tradition, as stated in the Mission Statement of the University.
2. The organization must abide by all policies of the University as stated in the Student Handbook.
3. The organization must allow membership to all students, regardless of the student’s race, sex, religious beliefs, sexual orientation, or ethnic origin.

B. Privileges earned by recognized organizations include:

1. Use of the University name in the identification of the organization and sponsorship of activities and events.
2. Use of campus facilities (meeting rooms).
3. Establishment of an account through the Student Government Executive Board, as well as participation in the Allocations Process.
Section 3: Expectations of Student Organizations

A. Organizations must register with the Student Government Executive Board Vice-President each academic year. This registration shall include an officer’s roster with names, campus addresses and phone numbers, the Moderator’s name, office location, phone number, and goals of the organization. The Student Government Executive Board and the Office of Student Activities and Recreation Programs will keep this registration on file.

B. Every registered student organization on the Wheeling Jesuit University campus must have moderator or advisor who is a full-time member of the WJU faculty, administration, or staff.

C. All members of WJU student organizations must be registered full-time students of WJU. Alumni may have honorary membership, but have no legal ties or jurisdiction with the organization or the University.

D. Organizations receiving Student Government Executive Board funds must keep an accurate record of income and expenses and all receipts, which can be made available to the WJU Student Government Executive Board upon request.

E. Student Government Executive Board members are not permitted to hold office in campus organizations.

F. All student organizations will be subject to review each year by Student Government

G. Each organization must complete at least one service project each semester, having at least 50% of club membership take part in the project. A description of the service done must be submitted to the Executive Board promptly after the event.

H. If asked by the Student Government Executive Board, each organization must take part in hosting/assisting Homecoming, Founder’s Day or Last Blast activities.

Section 4: Termination of a Student Organization

Upon review, by a majority vote of both the Wheeling Jesuit University Student Government Executive Board and the Senate, may terminate an organization that is not in compliance with the University’s policies, or is no longer active.